



ACCREDITATION SCORING CRITERIA

Company Name: _____

ICTA: CATEGORY _____

REFERENCE	PARTICULARS	SPECIFIC ITEMS	SCORE MATRIX	MAXIMUM SCORE	AWARDED SCORE
A	General	Business registration and permit [7 marks]	✓ Business permit	5 marks	
			✓ Relevant compliance certificates (Government, Manufacturer) as per category	2 marks	
B	Technical Directors' Qualification and work experience.	Technical Director [4 marks]	✓ Degree (at least BSc in Computer Science, IT or related)	1 marks	
			✓ Work experience in (3) similar assignments, 1 mark per assignment	3 marks	
C	Staff qualification	Technical staff in specialized area [27 marks]	Technical project team - at least 5 persons (2 marks per staff) Scoring is based on the following. <ul style="list-style-type: none"> ✓ Degree (at least BSc Computer Science, /IT or related (2 marks per staff) ✓ Diploma in IT or related (1mk per staff) 	10 marks	
			✓ Relevant professional certification (1 mark per staff)	5 marks	

			<ul style="list-style-type: none"> ✓ Work experience in 2 similar assignments per staff (maximum of 2 marks for each staff) 	10 marks	
			<ul style="list-style-type: none"> ✓ Certification in project management (any staff) 	2 mark	
D	Company experience	Details of projects undertaken in area of specialization (max 5 projects) [25 marks]	<p>Demonstrable capacity at company level by providing evidence of 5 relevant projects carried out for the last 5 years, evidenced by copy of purchase order or contract and contact details, job completion certificates/ Client testimonials/contracts (25 marks)</p> <ul style="list-style-type: none"> ✓ 5 marks for each projects carried out in Kenyan government institutions or ✓ 3 marks for each project carried out in private organizations 	25 marks	
		Largest projects in area of Specialization for the last 5 years [10 marks]	<p>Project cost value (KES)</p> <ul style="list-style-type: none"> ✓ Over 50m (10 marks) ✓ 5 - 50m (7 marks) ✓ 1 - 5m (4 marks) ✓ Below 1m (1 mark) 	10 Marks	
E	Financial status	Turnover in KES [15 marks]	<ul style="list-style-type: none"> ✓ High turnover (Over 50m) (15 marks) ✓ Average turnover (5-50m) (10 marks) ✓ Low turnover (below 5m) (5 marks) 	15 Marks	



		Cash flow in KES [12 marks]	<ul style="list-style-type: none">• Over 50m (12 marks)• 5 - 50m (8 marks)• 1 - 5m (4 marks)• Below 1m (1 mark)	12 marks	
	TOTAL			100 Marks	



CLASSIFICATION OF WORK FOR LOCAL CONTRACTORS

	Points	Registration/Annual Fee (Ksh.)	
Local Contractor			
ICTA 1	85 - 100	30,000	
ICTA 2	75 - 84	25,000	
ICTA 3	65 - 74	20,000	
ICTA 4	55 - 64	15,000	
ICTA 5	45 - 54	12,000	
ICTA 6	35 - 44	10,000	
ICTA 7	25 - 34	5,000	
ICTA 8	10- 24	2,500	
Re-apply	Below 10		
Foreign Contractor			
ICTA 1		75,000	
ICTA 2			
ICTA 3			
ICTA 4			
ICTA 5			
ICTA 6			
ICTA 7			
ICTA 8			
TOTAL			

ACCREDITATION SECRETARIAT

.....
 Name

.....
 Signature

.....
 Date



ACCREDITATION COMMITTEE

.....

.....

.....

Name
Date

Signature